

How can we help you?

Our expertise

MGA staff have an extensive knowledge of both Federal and State laws that cover all aspects of employment. This expertise includes, but is not limited to, agreement making, termination of employment, long service leave, discrimination, occupational health and safety and workers compensation issues.

Advisory

Our telephone advisory service is readily available to answer members' calls on all employment matters affecting their businesses. These enquiries may range from a simple query about the rate of pay for a retail employee to a more complex question on dismissal procedures. A staff member will provide prompt verbal advice and if necessary will provide further written assistance for a member.

Specific areas of assistance for members

1. **Agreement making**

MGA has already drafted and lodged numerous agreements on behalf of our members. These agreements cover the entire spectrum of agreement making opportunities for retailers. Our staff can take you through the entire process from the negotiation stage through to lodging the final document with the Workplace Authority and we will help you to meet all your obligations in your agreement.

2. **Dealing with workplace problems**

Large and small workplaces experience employment difficulties from time to time and MGA is available to assist in the speedy resolution of members' workplace problems. From dealing with a recalcitrant employee or a claim for alleged underpayment of wages or an award interpretation, regardless of the degree of the difficulty, MGA staff can offer assistance.

3. **Worker's compensation and occupational health and safety**

Maintaining a safe and healthy workplace is vital. MGA can tailor your OHS policies to suit your business and help you to avoid workplace injuries. If, unfortunately, you do have a worker's compensation claim, we are here to assist you.

4. **Avoiding workplace discrimination**

Promoting equal opportunities at work and avoiding various forms of workplace harassment are essential to the smooth running of your business. We can offer ways to avoid any claims of discrimination such as drafting policies and procedures and designing training programs for staff.

5. **Policies and information sheets**

MGA has a range of specific policies and information sheets on workplace topics and recent legislative changes that will help you to operate your business. Call the MGA legal team for details on any workplace topic and we will make the relevant material available to you.

6. **Information sessions**

MGA offers seminars and information sessions on all aspects of Industrial Relations and Employment Law that will enable you to decide what is best for your business.